

# St. Patrick's High School

## Online Classes Guidelines for Parents/Guardians

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Dear Parents/Guardians,

It is to inform you that the online classes for Grade IV – X will be commencing from 1<sup>st</sup> July, 2020 as per the schedule shared on the school's website. Therefore, kindly follow the given instructions related to online classes to avoid any inconvenience;

1. Please download the Google Classroom and Google Meet app on your cellphone from Playstore (Android Users) | App Store (IOS Users) or access the mentioned apps from web surfer (Google Chrome, Internet Explorer, Opera Browser, etc);
2. Ask your child to join the class at Google Classroom by entering the code for his class (The class code list is also uploaded at the website and a tutorial video on how to use and join Google Classroom & Meet app is also available for your perusal);
3. Once your child has joined the classroom, kindly follow the class schedule (available on website) to start with the online learning;
4. The teachers as per the schedule will upload the content, quiz, assignment, etc for students;
5. Please ensure to meet the deadlines and follow the instructions set by the teacher(s);
6. Instruct your child that the decorum must be maintained as every student and parent is responsible for ensuring that the teaching-learning experience is successful and enriching for all students involved;
7. To reinforce concepts, worksheets related to the online classes conducted in a day will be uploaded on Google Classroom. Make your child do those after the class;
8. The online classes shall continue as per the schedule even if the lockdown prevails;
9. In case a teacher has requested to submit the hard copy of the assignment, ONLY ONE PARENT SHOULD DELIVER IT AT THE SCHOOL'S RECEPTION. NO STUDENT WILL BE ALLOWED TO ENTER THE SCHOOL.

The school is continuously trying to enhance the quality of online teaching. We request your cooperation in these initial days of trying out a new medium of instruction. If you still find any difficulty or have any query feel free to email or contact us during school hours.

Morning Shift: 09:00am – 12noon  
Afternoon Shift: 01:00pm – 03:00pm



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Principal